



Nominating and Governance Committee Meeting – February 23, 2018
DSO Office, 100 W. 10th Street, Suite 1003, Wilmington, DE 19801
Meeting Minutes / DRAFT

The meeting was called to order at 2:05 pm by David Kubacki, Chair. In attendance were Kubacki, Charles Babcock, Elena Norman, Teresa Pietrucci (telephonic), Executive Director Alan Jordan, and director Robert Stoddard.

By consensus, the minutes of the April 13, 2017 meeting were approved as presented.

Kubacki reported that James Ellison agreed to serve a second term, if elected. One director will probably not agree to renew, and another is undecided. He still needs to make contact with two directors up for renewal. Regarding officers, both Charley Babcock and David Kubacki have agreement to serve another term, if elected.

The prospect pipeline was reviewed, with two candidates removed from the list and two deferred. Norman will contact Kathryn Jakabcin; Kubacki will contact Jeff Mitchell (recommended by David Plaza); Jordan will follow up with Patricia Zaharko. Pietrucci will inquire with Joe Yacyshun and Bill LaFond about candidates from Wilmington Trust/M&T Bank. Pietrucci said Beth Ungermann was too busy, but she will re-inquire about Nakisha Bailey, PhD and follow up with Jimi Honockek. Norman will inquire with Joelle Poleski. Josua Twilley may be a future prospect. Kubacki also suggested Eric Ruos at Nativity Prep. School. Bret Snyder and Rod Ward III were also mentioned, although Ward currently serves on the Delaware Theater Company board.

The Committee affirmed the recruitment process presented at the last meeting:

- 1) The Committee receives and considers candidates recommended by directors, staff, and others.
- 2) The considered candidate(s) provide background materials.
- 3) The Committee identifies candidates under consideration to the Board.
- 4) Committee members meet with candidates to discuss expectations and answer questions.
- 5) Recommended candidates are presented to the Board, who then recommend these at the DSA Annual Meeting. (For vacancies, the full Board elects candidates to partial-terms, and identifies their class status and who they replace.)

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Jordan asked members to review the distributed revised Board Expectations Statement and provide reactions via e-mail. The statement will be discussed at the next meeting.

The next meeting will be scheduled by e-mail poll. There being no further business, the meeting adjourned at 3:00 pm.

Respectfully submitted,

Alan Jordan, Executive Director